



SPECIAL OPEN MEETING

**MINUTES OF THE SPECIAL OPEN MEETING OF THE
BOARD OF DIRECTORS OF UNITED LAGUNA WOODS MUTUAL
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Friday, June 17, 2022- 2:00 p.m.
Board Room/Virtual Meeting
24351 El Toro Road, Laguna Woods, California**

Directors Present: Anthony Liberatore, Pearl Lee, Neda Ardani, Azar Asgari, Diane Casey, Andre Torng, Maggie Blackwell, Lenny Ross, Andre Torng, Reza Bastani

Directors Absent: Cash Achrekar (Excused), Pat English

Staff Present: Paul Nguyen

Others Present: None

1. Call Meeting to Order/Establish Quorum – President Liberatore

President Liberatore called the meeting to order at 2:00 p.m. and acknowledged that a quorum was present.

2. Approval of Agenda

President Liberatore asked if there were any changes to the agenda.

Hearing no changes or objections, the agenda was approved unanimously

3. Discuss Strategic Planning

- Director Bastani proposed that to leave special meetings on the agenda.
- Director Ross stated that at a previous meeting, discussions were made with short term and long-term goals.
- Director Ardani commented on the importance of hearing from residents, and discussed accepting more vendor bids.
- Director Torng commented on how these recommendations are a this is a great collection of items. He additionally discussed the topic of hiring outside contractors.
- Director Asgari discussed the Strategic Plans recommendations, and went one by one discussing each item.

Further discussion ensued among the board regarding Strategic Planning.

After going over each item, the Board elected to move forward with the following:

- Starting Town hall w/Theme
- Open Forum on the website so residents can write their concern
- Published the master plan so that all residents can follow the board discussion
- Publish how master plan drives our budget
- Communication between Board and VMS
- Communication between Committee and Members
- Establish healthy professional attitude among Board Members
- Turf reduction
- Water usage program in TV, Globe, ads....
- Water wise plants
- Water reclamation
- Use more colorful plant from drought tolerant plants (like Succulent family), create beauty with less water
- Replace old shrub
- Maintain trees -trim trees
- Plan to avoid increasing HOA
- Managing budget process
- Quality improves to avoid repeated request
- Involve more vendors to create competition for lower bid
- Lower insurance
- Work request reduction by quality check
- Implement best practices
- Staff training-self motivation staff, certification training
- Create loan by Contingency fund
- Maintain service levels
- Establish an online application for alteration
- Background check for new owners and new renters and new occupant going forward
- Update governing document for refusal of felonies under twenty years similar to Third Mutual
- Following Reserve study to keep infrastructure in proper and good shape
- Use alternative cost effective for different element of buildings, like use sealing pipes instead of replacing pipes

4. Open Forum (Three Minutes per Speaker)

At this time Members addressed the Board of Directors regarding items not on the agenda

- A member commented about lowering insurance, food waste, water conservation, and Age Well Transportation.

5. Director Comments

- Director Asgari responded to the member's comments.

- Director Tornig stated he plans to add more goals in the future regarding United's Strategic Planning.

6. Future Agenda Items – None

7. Adjourn

The meeting was adjourned at 4:08 p.m.

Neda Ardani

[Neda Ardani \(Jun 20, 2022 12:48 PDT\)](#)

Neda Ardani, Secretary of the Board
United Laguna Woods Mutual






United Special Open Strategic Planning Meeting 06-17-2022 (DRAFT) PN

Final Audit Report

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